

BOND REQUEST

Instructions: This form is to be used for all bid bond and for all final bonds. All questions must be answered for each bond request unless this form indicates otherwise. This form must be signed and dated.

1. Agent _____ Date _____
2. Contractor _____
3. Bid Date _____ Bid Time _____
4. Oblige/Owner _____
If Private Owner, Financing by _____ Confirmed Yes No
5. Job Description (including Location, Specifications, Job or Invitation Number) _____

6. Approx. Bid Amount/Contract Price \$ _____ Engineer's Estimate \$ _____
7. Bid Bond/Final Bond Amount \$ _____ Bid Bond % _____
8. Performance Bond % _____ Payment Bond % _____ Combination % _____
9. Maintenance Bond % _____ Retainage % _____
10. Bond Form: Surety Form _____ Oblige Form _____ Special form _____ Number of Executed Copies _____
11. Anticipated Start Date _____ Anticipated Completion Date _____
12. Maintenance Period _____ Liquidated Damages \$ _____
13. Does job include any design aspects of efficiency guarantees? Yes No If yes, please attach explanation

14. Job Cost Breakdown:
Labor \$ _____ Materials \$ _____
Equipment Rental \$ _____ Profit \$ _____
Overhead \$ _____ Others \$ _____
15. Items To Be Subcontracted Bonded? Bonded?
(Yes/No) (Yes/No)
Sitework \$ _____ Electrical \$ _____
Mechanical \$ _____ Steel \$ _____
Masonry \$ _____ Drywall \$ _____
Framing \$ _____ Concrete \$ _____
Roofing \$ _____ Glass \$ _____
Finishes \$ _____ Paving \$ _____
Others \$ _____
16. Total Uncompleted Work On Hand \$ _____
17. Total Bonded Work On Hand \$ _____
18. If this request is for a final bond please list the next three bidders and their amounts:
A. _____ \$ _____
B. _____ \$ _____
C. _____ \$ _____
19. If this request is for a subcontract bond please furnish a copy of the subcontract and the following information:
 1. Prime Contractor _____
 2. Surety _____
 3. Bond Number _____
 4. Time Notification For Default _____
 5. Is there a pay when/if paid clause? Yes No

By _____